

POLICY DOCUMENT No G02**DEBENHAM HIGH SCHOOL**

A Church of England High Performing Specialist Academy



**Membership of the Academy Trust, Governing Body,
Committees and Working Parties**

This policy is reviewed annually in the autumn term

History of Document

Issue No	Author/Owner	Date	Approved by Governors	Comments
Issue 1	Richard Boulter	Jan 11		Academy 1 st issue
Issue 2	Richard Boulter	Jan 12	26 Jan 12	Revised
Issue 3	Richard Boulter	April 12	19 June 12	New Headteacher
Issue 4	Richard Boulter	January 13	14 Feb 2013	New Governors
Issue 5	Richard Boulter	April 13	30 April 2013	New Governors
Issue 6	David Carruthers	Jan 15	03 Feb 15	New Governors
Issue 7	David Carruthers	Jul 15		Revised
Issue 8	David Carruthers	Oct 15	06 Oct 15	Changes to 2, 3.2, 3.3, 4.1, 5 & 6.
Issue 9	David Carruthers	Apr 16		Minor revision.
Issue 10	David Carruthers	Dec 16	06 Dec 16	Updated terms of office and revised committee membership. Faculty Review update.

Issue No	Author/Owner	Date	Approved by Governors	Comments
Issue 11	David Carruthers	Sep 17	03 Oct 17	Membership updated, Faculty Review updated.
Issue 12	David Carruthers	Sep 18	02 Oct 18	Membership updated, Faculty Review updated.
Issue 13	David Carruthers	Dec 18	04 Dec 18	Membership updated, Faculty Review updated.
Issue 14	David Carruthers	Mar 19	14 May 19	Added new Support Staff Governor. Updated committee membership.
Issue 15	David Carruthers	May 19	14 May 19	Updated committee and trustee membership.
Issue 16	Tracy Willmott	Sep 19	1 Oct 19	Removed support staff governor, identify governors who have left within the previous 12 months.
Issue 17	Tracy Willmott	Nov 19	10 Dec 19	Add new staff governor, remove member
Issue 18	Tracy Willmott	Sept 20	8 Dec 20	New Headteacher, new support staff governor
Issue 19	Tracy Willmott	Feb 21	9 Feb 2021	Update committee membership and faculty review
Issue 20	Tracy Willmott	April 21	11 May 2021	Update governors and member term of office

1. Members of the Academy Trust

	The Rt Revd Martin Seeley, Bishop of St Edmundsbury & Ipswich	
Chair of Governors	Mr David Carruthers Venerable John Cox Mr Robert Grimsey Mr Neil Serjeant	Ex officio
Clerk	Mr Stephen Wright	

2. Members of the Governing Body

Governor		Term Expiry Date
Foundation Governors (4)		
Diocesan Board nomination	Mr Chris Grover	28 February 2025
Diocesan Board nomination	Ms Siobhan Goodrich	31 December 2022
Debenham PCC nomination	Mr David Carruthers	31 December 2022
Rector of Debenham & Helmingham	Rev Susan Bates	Ex officio
Headteacher	Mr Simon Martin	Ex officio
Parent Governors (5)		
	Mr Ronald Barker	31 December 2024
	Ms Marion Carter	25 November 2022
	Mrs Sophie Edmond	31 December 2022
	Mr Mo Touman	31 December 2022
	Vacancy	
Teaching Staff Governors (2)		
	Mr David McMillan	31 December 2022
	Mr Andrew Dubberley	30 September 2023
Support Staff Governor (1)	Mrs Emma Wnukoski	7 December 2024
Local Authority Governor (1)	Mr Paul Debenham	14 April 2023
Co-opted Governors (4)		
2 appointed by Members	Mrs Sheila Janson	31 August 2024
	Mrs Caroline Driver	26 April 2025
2 appointed by Governors	Dr David Egan	31 December 2022
	Dr William Thomas	9 May 2025
Clerk	Mr Stephen Wright	

3. Members of Committees

3.1 Admissions Committee

Chair	Paul Debenham
Members	David Carruthers Siobhan Goodrich Chris Grover Sheila Janson Rev Susan Bates
Ex Officio	Simon Martin
Clerk	Assistant Headteacher

3.2 Appeals Committee

Chair	Vice Chair of Governors
Members	Dr David Egan Paul Debenham Chris Grover Rev Susan Bates Sophie Edmond
In attendance	Simon Martin and relevant staff
Clerk	Stephen Wright

3.3 Finance and General Purposes Committee

Chair	Caroline Driver
Members	David Carruthers (Chair of Governors) Mo Touman Marion Carter David McMillan Simon Martin (Headteacher - Ex officio) Vacant x 2
In attendance	Tracy Willmott (Business Manager) Claire Knock (Bursar) Susan McBurney Neil Serjeant (Member of Academy Trust)
Clerk	Stephen Wright

3.4 Health and Safety Committee

Chair	David Carruthers
Members	Paul Debenham Dr David Egan Marion Carter Simon Martin Emma Wnukoski Vacant x 2
In attendance	Tracy Willmott (Business Manager) Robert Grimsey (Member of Trust) Kevin Voller (Health & Safety Coordinator)
Clerk	Stephen Wright

3.5 Hearings and Discipline Committee

Chair	Sheila Janson
Members	Siobhan Goodrich Caroline Driver Rev Susan Bates Ronald Barker Dr Will Thomas Sophie Edmond Chris Grover Vacant
In attendance	Simon Martin Susan McBurney (excluding staff hearings) Louise Ramsay (excluding staff hearings)
Clerk	Stephen Wright

4. Members of Working Parties

4.1 Curriculum Working Party

Chair	Simon Martin
Members	All Governors and Trust Members
In attendance	Susan McBurney

Clerk TBN

5. Governors with Specific Responsibilities

Responsibility	Governor
Chair (to Autumn 2020)	David Carruthers
Vice Chair (to Autumn 2020)	Chris Grover
Safeguarding	Chris Grover Dep. David Carruthers
Equalities	David Carruthers
e-Safety	Ronald Barker
Looked After Learners	Sheila Janson
Special Educational Needs	Sheila Janson
Performance Management Review	David Carruthers Chris Grover
SLT	David Carruthers

6. Faculty Reviews

Individual governors are linked to subject areas and take part in the Faculty Reviews which take place over a full week. Timings for observations and meetings are negotiated between the Head of Faculty and SLT Link in the week prior to the review.

The review will include a meeting with the Head of Faculty and representatives of SLT (normally the Headteacher and the SLT link for the Faculty), lesson observations, paired lesson observations, pupil perception interviews, and work scrutiny (book checks). The Link Governor will be contacted by the relevant member of SLT two weeks prior to the review to discuss their availability and involvement.

Faculty Reviews

Subject	Lead SLT	Governor
P.E.	SMa	Vacant
Science	SMa	M Touman
Drama/Music	LR/SMc	P Debenham
MFL	SMc	C Grover
PHSE	LR	S Bates
Geography	SMa	S Edmond
English	LR	S Goodrich
Business Studies & H&SC	SMa/SMc	W Thomas
History	SMc	C Driver
Maths	SMa	M Touman
DT	SMa	M Carter
SEN	LR	S Janson
ICT & Computing	SMc	R Barker
RE	SMa	S Bates